INFORMATION

Special information brochures on the provisions of the Authorities are posted at the entrance and in the most visible places of the GSSI premises.

Before accessing the GSSI premises, everyone must complete the self-assessment form. Before allowing entry, the Reception service must verify that the filling form does not conflict with regulatory requirements. The form contains ID information such as:

1) Building; 2) date; 3) compilation time

Before entering the workplace, people must undergo body temperature checks. If this temperature is higher than 37.5 °, access will not be allowed. People in this condition will be temporarily isolated and provided with masks, they must not go to the hospital or to the infirmaries of the headquarters, but they must contact their doctor as soon as possible and follow her/his instructions.

For the eventuality of isolation, the following dedicated spaces have been identified:
- Rectorate _ Computer room _ Floor - 1;
- Ex Isef _ Sala Rossa_ Ground floor (in this structure access control is also carried out for the Mariani and Del Vecchio buildings).

For buildings without Reception, the entrance procedure will be as follows:
- In the Mariani building, entry is guaranteed through the use of the intercom. The users before entering must go to Ex Isef to complete the weekly self-assessment form and the daily body temperature check (information boards of the entry procedure are posted in the main entrances);

- In the Del Vecchio Open Space, the same procedure as above will be followed. However, since the intercom is not present, access is guaranteed with a badge (being this building equipped with electrified doors without the presence of Reception at the entrance, also in this case information signs will be posted regarding the entry procedure).

The reception service, in order to raise awareness of the people of the Open Space Del Vecchio, will also publicize the procedure verbally.

CLEANING AND SANITIZATION

Daily cleaning and periodic sanitization of rooms, environments and workstations and common areas are ensured.

Sanitizing bottles for surfaces are made available to the GSSI population in all front offices and open spaces. On a voluntary basis, the user can take delivery for extra self-service cleaning of his workstation, to be returned at the end of the working time.

PERSONAL HYGIENE PRECAUTIONS

Frequent hand cleaning with soap and water is recommended.

Hand cleaners are accessible to all the population present thanks to specific dispensers located in easily identifiable points with dedicated signs.
PERSONAL PROTECTIVE EQUIPMENT (mask)
The use of a surgical mask is provided for everyone. The delivery of the mask will take place at the reception stations, in staggered mode, as follows:

- Rectorate, all officially assigned office staff inside the building;
- Studentate, all 1st year PhD students (domiciled or not at the Grand Hotel) and the PhD students of the 3rd year who hold positions within the Open Space;
- Ex Isef, all officially assigned office staff at the buildings: Ex Isef, Mariani and 2nd-year doctoral students who hold positions within the Open Space Del Vecchio;

The delivery of the mask will take place by delivery of a pre-packaged closed GSSI envelop (with inside: mask, technical sheet and instructions for use for sanitizing).
The user must sign the mask acceptance form.

Respect for social distancing is required in addition to the use of the mask.

INTERNAL MOVEMENTS AND MEETINGS
Movements within the institution’s sites must be limited to the minimum necessary and in compliance with the indications of the administration.
Face-to-face meetings are not allowed. Where these are characterized by the nature of necessity and urgency, in the impossibility of remote connection, the participation must be reduced to a minimum and, in any case, with interpersonal distancing, prohibition of assembly, use of mask in addition to an adequate cleaning/ventilation of the premises.

MANAGEMENT OF A SYMPTOMATIC PERSON INSIDE THE STRUCTURES
In the event that a person present in the Institute develops fever and symptoms of respiratory infection such as cough, fever sensation, rhinitis and cold, sore throat, joint pain, diarrhea, lack of smell or taste perceptions, difficulty breathing, must immediately declare the symptoms to the Management. It will be necessary to proceed with its isolation based on the provisions of the health authority and that of others present from the premises.
The Institute immediately proceeds to notify the competent health authorities and the emergency numbers for COVID-19 provided by the Region or by the Ministry of Health.
ASL 1- Avezzano-Sulmona - L’Aquila: 118 or 800 169 326
Ministry of Health: 1500

The GSSI collaborates with the Health Authorities for the definition of any “close contacts” of a person present in the institution who has been tested positive for the COVID-19. This is to allow authorities to apply the necessary and appropriate quarantine measures.
During the investigation period, the Institute may ask any possible close contacts to leave the institution’s structures as a precaution, according to the indications of the Health Authority. At the time of isolation (at the premises listed above), the user must immediately be equipped, if not already, with a surgical mask.